

PERFORMING ARTS ORDER FORM

ORDERING INSTRUCTIONS

Your child's portraits will be labeled online "Last name_First name_poseA", B, or C. For example, Whitfield_Kyleigh_poseA is the file name for Pose A. You will then decide on which pose you would like to order (A, B, and C) and fill out the order form on the back of this information sheet. Please pick the sheet size and quantity for each pose you wish to order. Add class pictures onto your order in the order summary section. You may fill out one order form for up to 3 different children or 3 different classes. Write the child's name, class name and class meeting time/day in the space provided above each ordering column. Order Digital Images and print your own prints by filling out the Digital Image Order information boxes on the back of this form.

Lastly, please fill out the Order Summary section, above the credit card info area, to calculate your balance. Please fill out the Credit Card information section or place a check and your order form in a sealed envelope and return it to the front desk at your Dance Academy.

*All portraits will be Professionally retouched and edited to remove any blemishes or marks. Please make checks payable to Kyleigh Whitfield Photography. Dishonored checks are subject to electronic recovery and processing fee. Use of a check as payment is your express authorization of this policy and terms. We are not liable for lost or stolen cash. If you have any questions about the ordering process please contact Kyleigh at 660-473-9324.

DIGITAL IMAGE

You can now purchase Digital Images of your student and print or store their images on your computer! With options of purchasing 1 image, 3 images, or all of your child's portraits. There are endless possibilities.

To place your Digital Image order please fill out the information on the back of this form under the Digital Image Order section. There are 3 ordering boxes under the Digital Image Options section, one box per student. If you have more than 3 children, please fill out an additional form.

Your Digital Images and print release will be emailed directly to you. We will also include an informational sheet on the best places to print your images to render the highest quality.

PRICING

\$25 \$60 \$99
 1 Image 3 Images All Images

PRINT PRICING

2 SHEETS \$30
 3 SHEETS \$42
 4 SHEETS \$54
 5 SHEETS \$65
 6 SHEETS \$75
 7 SHEETS \$84
 8 SHEETS \$92
 9 SHEETS \$99
 10 SHEETS \$105

11 SHEETS OR MORE IS \$10 PER SHEET

View Online!

View your dance portraits on our website for an easy and simple way to pick your favorites!

It's so easy! Go to:

KyleighWhitfieldPhotography.com and click on the "Proofing" tab to type your assigned password in. Passwords will be assigned to you once the galleries become available online.

You can NOT order from the website

ORDER SUMMARY

	QTY.	PRICE	TOTAL
Number of Sheets			
11x14 Wall Portrait		\$45	
Class Photo 5x7		\$9	
Class Photo 8x10		\$13	
1. Total \$ _____			
Digital Image Options	1 Image	3 Images	All Images
*Place an X in the box you ordered	\$25	\$60	\$99
CHILD'S NAME:			
CHILD'S NAME:			
CHILD'S NAME:			
2. Total \$ _____			
Final TOTAL \$ _____			

PARENT INFORMATION

NAME: _____
 PHONE: _____
 EMAIL: _____

CREDIT CARD INFORMATION



NAME ON CARD

SIGNATURE

EXP. DATE

SECURITY CODE

ZIP CODE

CREDIT CARD NUMBER

NOTES TO THE PHOTOGRAPHER

Kyleigh Whitfield
 PHOTOGRAPHY

P 660.473.9324

KYLEIGHWHITFIELD@YAHOO.COM

KYLEIGHWHITFIELDPHOTOGRAPHY.COM

PRINT ORDER

CHILD'S FULL NAME:		CHILD'S FULL NAME:		CHILD'S FULL NAME:							
CLASS NAME:		CLASS NAME:		CLASS NAME:							
CLASS DAY/TIME:		CLASS DAY/TIME:		CLASS DAY/TIME:							
SHEET SIZE		QUANTITY		SHEET SIZE		QUANTITY		SHEET SIZE		QUANTITY	
POSE A	8x10			8x10				8x10			
	(2) 5x7's			(2) 5x7's				(2) 5x7's			
	(4) 4x5's			(4) 4x5's				(4) 4x5's			
	(8) Wallets			(8) Wallets				(8) Wallets			
POSE B	8x10			8x10				8x10			
	(2) 5x7's			(2) 5x7's				(2) 5x7's			
	(4) 4x5's			(4) 4x5's				(4) 4x5's			
	(8) Wallets			(8) Wallets				(8) Wallets			
POSE C	8x10			8x10				8x10			
	(2) 5x7's			(2) 5x7's				(2) 5x7's			
	(4) 4x5's			(4) 4x5's				(4) 4x5's			
	(8) Wallets			(8) Wallets				(8) Wallets			

DIGITAL IMAGE ORDER

CHILD'S FULL NAME: _____ CLASS NAME: _____ CLASS DAY/TIME: _____

COLLECTION 1.	COLLECTION 2.	COLLECTION 3.	List classes/day below:
1 Digital Image	3 Digital Images	ALL CLASSES	_____
*Please circle pose	*Pose A, B & C will be included	*Pose A, B & C will be included from all classes	_____
A B C			_____

CHILD'S FULL NAME: _____ CLASS NAME: _____ CLASS DAY/TIME: _____

COLLECTION 1.	COLLECTION 2.	COLLECTION 3.	List classes/day below:
1 Digital Image	3 Digital Images	ALL CLASSES	_____
*Please circle pose	*Pose A, B & C will be included	*Pose A, B & C will be included from all classes	_____
A B C			_____

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A B C			_____